



NURS 625: Nurse Administrator Capstone Internship
Spring 2016

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COURSE DESCRIPTION:

This course is a precepted nursing administration practicum experience that provides students with opportunities to implement the role of the nurse administrator within a health care agency or hospital.

COURSE OBJECTIVES:

At the conclusion of this course, the student will be able to:

1. Synthesize concepts of successful leadership, management and administration pertaining to nursing roles and responsibilities in designing and executing a selected administrative project in a health care setting.
2. Identify personal development goals and formulate a plan for leadership engagement in a selected project in a health care organization.
3. Engage in a quality improvement initiative, including leadership of the research process, dissemination of findings, staff education and policy revision.
4. Incorporate cultural competence, civic responsibility, ethical concepts, and professional standards and codes of conduct in administrative projects and quality improvement initiatives.
5. Participate in professional meetings and political opportunities to advocate for professional nursing issues.
6. Integrate research findings in leadership projects and quality improvement initiatives.
7. Inform one's personal nursing practice and that of peers through discussion of collaborative health projects that address global community initiatives.

Course Credits/Unit/Hours

Credit Hours: 3 credits (1 credit = 50 contact hours for practicum experiences)

Contact Hours: 150 practicum hours

PREREQUISITES: Must be taken last semester of the program.

COREQUISITE: NURS 624.2 (NURS 624.2 and 625 must be taken in last semester of program)

GENERAL POLICIES

Academic Honesty Policy

Students are expected to comply with the Moravian College policy on academic honesty. Plagiarism is the intentional use of another's words or ideas as your own. This can range from using another individual's direct words or changing the words slightly (paraphrasing) without the appropriate citation, to obtaining a paper from someone else, or purchasing a paper from the Internet or a professional writing service. Evidence of plagiarism or academic dishonesty will be handled according to the college policy on academic honesty. Consequences of plagiarism may result in a failing grade on an assignment and/or failure in the course.

Attendance policy/consequences of missed hours

Students are expected to attend their scheduled internship hours that are mutually agreed-upon by the student and the preceptor. It is each student's responsibility to negotiate these hours with the preceptor and reschedule them as needed so that the internship hour requirements and the course objectives are met.

ADA/Learning support statement

Students who wish to request accommodations in this class for a disability should contact the Academic Support Center, located on the first floor of Monocacy Hall (610 861-1401). Accommodations cannot be provided until authorization is received from the Academic Support Center.

TEACHING METHODS:

Practicum experience with seminar sessions and presentations. Preceptor-guided experiences, journal review, and summary evaluations of student performance by students, preceptors, and faculty.

EVALUATION:

Course grades are based on the following numerical equivalencies:

A = 93-100	C = 73-76.99
A- = 90-92.99	C- = 70-72.99
B+ = 87-89.99	D+ = 67-69.99
B = 83-86.99	D = 64-66.99
B- = 80-82.99	D- = 60-63.99
C+ = 77-79.99	F = Below 60

Please note that it is within the instructor's purview to apply qualitative judgment in determining grades for any assignments and for the final course grade.

REQUIREMENTS FOR PRACTICUM EXPERIENCE:

Students will complete 150 hours of precepted nursing administration clinical experience with an approved nurse preceptor at an agency of their choice. The experience will be guided and evaluated by the student, the preceptor and the faculty of record.

Components of the practicum include:

- Collaboration with the agency in identifying and leading an administrative change project.
- Engagement in a quality improvement initiative, including leadership of the research process, dissemination of findings, staff education and policy revision.
- Participation in selected professional or administrative meetings, including but not limited to management meetings, professional organization meetings, hospital/agency administrative development meetings, and representation of nursing at political or civic events.

GRADED REQUIREMENTS:

1. Internship Journals	20%
2. Written self-evaluation and evaluation of internship experience (includes final site/preceptor evaluation)	20%
3. Preceptor's evaluation of student performance in the internship	30%
4. Faculty of record's written evaluation of performance in internship	30%

SPECIFIC COURSE REQUIREMENTS

1. Internship Journals (20%):

In addition to establishing the goals for the internship experiences, the student is accountable for documenting the evidence of meeting those goals. *This is to be posted at the links on Blackboard each week of the semester. The journals are to describe the goal setting process, document internship hours, discuss internship experiences, and indicate how the established goals are met.* Course faculty and the assigned preceptor will meet with the student for midterm and final evaluations to comment the student's experience, performances, and goal-attainment process. (Blackboard Journal due weekly)

2. Written self-evaluation and evaluation of internship experience; includes the final site/preceptor evaluation (20%):

Students will complete a discussion of their internship experience, and evaluate the areas where their initial goals were or were not met. This also includes completion of the site evaluation document, available on Blackboard. (Due May 2)

3. Preceptor's evaluation of student performance in the internship (30%):

The MSN Internship Evaluation document includes comments by the students' preceptor with regard to the students' performance. For the final evaluation, preceptors indicate whether the student "exceeded expectations", "met expectations", or was "below expectations". Students who exceed expectations of performance will receive an A grade; meeting expectations results in a B grade; and below expectations results in an F grade for this requirement (Due May 2) .

4. Faculty of record's written evaluation of performance in internship (30%):

The MSN Internship Evaluation document includes comments by course faculty with regard to the students' performance. For the final evaluation, the instructor indicates whether the student "exceeded expectations", "meet expectations", or was "below expectations". Students who exceed expectations of performance will receive an A grade; meeting expectations results in a B grade; and below expectations results in an F grade for this requirement. (Due May 2)