

CHEMISTRY 114 LAB A
TUESDAY, 1:15 PM – 4:15 PM

SUPPLEMENTAL LABORATORY SYLLABUS

SPRING 2016

INSTRUCTOR INFORMATION

KeriLyn C. Burrows, Ph.D.

- Office: Collier HOSCI Room 212 (shared office)
- Phone: (610) 861-1629
- E-mail: burrowsk@moravian.edu
- Office hours: As an adjunct, I am generally only on campus Tuesdays and Thursdays. On Tuesdays you may catch me between 11:30 am and 1:00 pm. On Thursdays I should be in the office between 1:15 pm and 4:15 pm. If neither of these times is possible, I will work with your schedule. You may try to reach me by phone during these times, but the best way to contact me is by e-mail.

ATTENDANCE

Since this is the winter semester, late starts at Moravian are possible. I expect you to be aware of any delays and, if you are a commuter, monitor driving conditions and adjust your commute accordingly. In all cases, your physical safety should take precedence over your laboratory attendance.

Each student is expected to take an active role in performing each of the lab exercises offered, so your absence affects the entire group. An *occasional* late arrival or early departure of 15 minutes will not affect your grade for that particular lab. (If your lateness becomes chronic, you will lose this grace period and the dock clock starts at 1:15 pm.) If this time is exceeded, you will be docked 1 point for each additional 15 minutes. If you fail, as a group, to complete the lab by 4:15 pm, you will be given a 15-minute grace period. Again, if this time is exceeded, each member of the group will be docked 1 point for each additional 15 minutes until 5:00 pm, at which time you will no longer be permitted to continue.

If you are physically present but otherwise disengaged, you will be docked at my discretion, depending upon the degree to which your lack of engagement impacts the work of the group.

Please adhere to the policy stated in the general lab syllabus regarding makeup labs. For a last-minute absence, I would appreciate it if you send word with another class member, but in any case please e-mail me as soon as possible.

LABORATORY REPORTS

The laboratory report form is to be completed by the group's recorder, in *ink* and in such a way that the entire report is legible. This also applies to any separate data sheets. The entire group will be docked at my discretion for reports that I consider sloppy.

ADDITIONAL LABORATORY COMMENTS

- If you have any personal issues that I should be aware of, *please* let me know! This may be an ongoing concern (insulin pump adjustment) or a one-time event (expecting someone to go into labor).
- You will wear your protective safety glasses unless I explicitly tell you otherwise. Infractions will be penalized at my discretion (potentially including evicting you from the lab for the day).
- Your electronic devices are to be used solely as calculators. For example, molecular weights are to be calculated, not Googled.
- In your calculations, I expect you to pay attention to significant figures and to units. Those of you from my lecture section last semester know that two of my hot buttons are significant figures for numbers greater than 1 that end in a 0 (0. or 0?) and bizarre units (mL^2).