

Moravian College  
Department of Foreign Language  
Spanish 100E

**Instructor:**

Professor: Zenaida D'Lima  
E-Mail: dlimaz@moravian.edu  
Office: Comenius Hall 401  
Office Hours: M-W-F: 1:00-2:00 p.m. or by appointment.  
Course meeting times: M-W-F: 10:20-11:30 am  
Location: Comenius Hall 111

**Course Description**

***Spanish 100***

This course is the first in a three-semester language sequence designed to help you achieve basic proficiency in Spanish by developing skills in reading, writing, conversation, and comprehension, and by broadening your cultural understanding of the Spanish-speaking world. The course will be conducted entirely in the target language and will cover chapters 1-5 of *¡Viva!*

**Course Objectives**

By the end of the course, students will have developed solid competencies in each of the five goal areas: communication, cultures, connections, comparisons, and communities.

Main objectives include:

- Ability to comprehend and respond to basic conversational patterns.
- Proficiency and knowledge of basic grammatical structures and terminologies.
- Basic proficiency in reading and writing the language.
- Knowledge of significant cultural practices and historical events from the Spanish-speaking world.

**Specific outcomes of the course are the following:**

**Spanish 100: Chapters 1-5**

- Introducing yourself
- Greeting and saying goodbye to friends
- Learning courtesy expressions
- Talking about yourself and others
- Spelling your name

- Performing simple math problems
- Asking and telling time
- Describing your university and classroom
- Exchanging information about courses of study
- Talking about the calendar and dates
- Asking and responding to simple questions
- Talking about your family and friends
- Describing yourself, other people, and things
- Saying how old you and others are
- Talking about things that belong to you and others
- Talking about pastimes, weekend activities, and sports
- Talking about what you are going to do
- Planning activities
- Extending invitations
- Apologizing
- Talking about your vacation plans
- Describing a hotel
- Talking to hotel personnel
- Talking about how you and others feel
- Talking about the seasons and the weather

### **Textbook**

José Blanco and Philip Redwine Donley. *¡Viva! Primer curso de lengua*. Third Edition.  
 Boston, Massachusetts: Vista Higher Learning, 2015.  
 ISBN: 978-1-61857-994-2

Important! Please note that this course requires online access: only buy books that include the technology access either through the Moravian College bookstore or directly at <http://vistahigherlearning.com/students/store/>

### **Online Practice Exercises and Homework: *Supersite Plus***

The workbook and audio exercises, as well as the video, vText and extra tutorials are available through the *¡VIVA! Supersite Plus: Workbook, Video Manual and Lab Manual* online site. <https://www.vhlcentral.com/>. This daily preparation is important for solid language learning as well as forming the basis for informed class preparation and understanding. You **must** register on *¡VIVA! Supersite Plus*, in order to complete online assignments, view and read important announcements and instructions.

To set up your account and register, please follow the link:

[http://www.vhlcentral.com/section/244773/student\\_instructions](http://www.vhlcentral.com/section/244773/student_instructions)

### **Blackboard:**

Other materials may be posted on Blackboard <http://blackboard.moravian.edu/>

Please set up an account and enroll in this course after our first meeting.

### **Other Useful On-line Resources**

Diccionario de la Real Academia de la Lengua Española

<http://www.rae.es/drae>

Diccionario español-inglés/inglés-español

<http://www.wordreference.com/>

### **Time Commitment**

Students are expected to dedicate *at least* two hours of work outside of class per hour of class, for a *minimum* total of 7 hrs./wk. You may need to spend more time than that to adequately prepare for class and complete assignments.

### **Attendance:**

- Just like playing an instrument or practicing a sport, language learning occurs best through active participation. Being present is the first step.
- You need to come to class and be on time. 0-3 absences will not be penalized, but may affect class performance. If you will miss class for a religious holiday, please let me know ahead of time so we can make arrangements for missed work.
- Every absence over three (3), for any reason, will result in a lowering of the final grade by one point for every additional absence. Exceptions may be granted only in extraordinary circumstances such as prolonged illness or family emergency; these situations may require additional documentation and are not automatically guaranteed. Travel plans are not considered extraordinary circumstances. The student would need to make arrangements to complete missed work.
- Arriving late (10 min or more) to class more than three times will equal one absence.
- The Academic and Disability Support Office is authorized to send e-mails informing instructors that students have valid excuses for not attending classes. Please make sure you contact: Laurie M. Roth, M.Ed. Director of Academic and Disability Support, Moravian College, [610-861-1401](tel:610-861-1401), E-mail: [rothl@moravian.edu](mailto:rothl@moravian.edu). In cases of extended absences, you must definitely contact Mrs. Laurie Roth and the Dean's office. **Only if the Dean justifies extended absences, they will be excused.**
- It is the student's responsibility to complete assignments for missing classes. "I didn't do the homework because I was not in class" it's not an acceptable excuse! Please contact your instructor and/or a classmate to bring you up to speed.

- Students have the responsibility of keeping track of their own absences. **No reminders will be given!**
- **Don't forget** to turn off your cellular phone before coming to class. **If you insist in using your cellular (talking, texting, etc.) you will be asked to leave the classroom. This will result in an absence and a grade of 0 (zero) for that day.**

### **Policy on Late Assignments**

Note that as a general rule for this class late assignments will be penalized and make-up exams or other work will be only given only in **extremely unusual circumstances**. If accepted, late work will lose 10 points per day, starting at the time of class. Late homework will only receive half credit.

### **Learning Assistance and Accommodations for a Disability**

Students who wish to request accommodations in this class for a disability should contact Ms. Eliane Mara, Assistant Director of Learning Services for Academic and Disability Support. The office is located at the Academic Support Center on the First Floor of Monocacy Hall. You can access the office directly through the BLUE door on the southeast side of the building (facing the back of Comenius Hall). You may also reach her by phone at (610) 861-1401.

Accommodations cannot be provided until authorization is received from the Academic and Disability Support Center.

### **ACADEMIC INTEGRITY:**

academic dishonesty, that is, **cheating** on tests and exams, and **plagiarism** (using another person's words and passing them off as your own) is a serious offense and will be handled according to the Moravian policy on Academic Honesty (please, see the ***Student Handbook***). In addition, be advised that improper use of the dictionary or use of online translating services for written assignments will result in a grade of zero. *Proper* use of your dictionary is 1) in reading assignments, looking up words in the Spanish-English part and 2) in writing assignments, looking up words in the English-Spanish part that you have learned but don't remember. **Your written work should never include any unfamiliar vocabulary or grammar.** Such work may be rejected. Homework **will** be graded and so must be done **independently**. **It is your responsibility to avoid dishonest behavior!** For detailed information please see the Student Handbook:

<http://www.moravian.edu/studentlife/handbook/academic/academic2.html>

## Course Evaluation

### Participation

Active participation in class is crucial for increasing conversational competence in Spanish. Students are expected to arrive prepared to participate in all class activities by having studied the topics to be covered and having completed all assigned homework. **Simply being present and taking notes does not constitute active participation.**

Active participation involves speaking and collaborating in paired and group activities, in-class writing assignments, short oral presentations, doing on-line preparatory work, and volunteering answers in class discussions. A positive attitude is also expected and it makes a difference in your participation.

**Participation should be in Spanish, even when speaking with another student. Chatting in English may be considered “negative participation” and will result in a very low participation grade.** Speaking in Spanish, even when you make mistakes, get frustrated, or have trouble communicating, helps your brain learn how to learn Spanish. It’s like a sport or playing an instrument—practice is key. The participation grades will be assigned as follows:

A= 95 Excellent participation (the student answers questions and offers interesting comments without the need of the professor or the debate leader calling on him/her. The comments and answers show that the student has thoroughly prepared the reading and has done the necessary background research to understand the reading).

B= 85 Good participation (the student answers questions and offers interesting comments whenever the professor or debate leader calls on him/her. Sometimes, the student participates without being asked. The comments and answers show that the student has prepared the reading and has done the necessary background research to understand the reading quite well).

C= 75 Fair participation (the student answers questions and offers comments only when the professor or debate leader calls on him/her. The comments and answers show that the student has prepared the reading, but has not done much necessary background research to understand the reading).

D= 65 Poor participation (the student answers questions and offers very brief comments only when the professor or debate leader calls on him/her. The comments and answers show that the student has a poor preparation of the reading and has not done the necessary background research to understand it).

F= 55 Lack of participation (the student does not answer questions and does not offer any comments in the class or group discussion. The lack of comments and answers, as well as incorrect answers, show that the student has not done the reading or, if he/she has done it, it has been in a careless or incomplete way).

No attendance, no participation at all (when a student is not in class, he/she gets a 0 for that day regardless of the reason for that absence).

### **Mid-point Oral Evaluation.**

This evaluation could be a group project, a small individual presentation.

Details on this assignment will be announced in Blackboard with plenty of time. You will receive constructive feedback, especially on pronunciation and fluency.

### **Compositions.**

Students will write two compositions during the semester. The first draft will be written in class. Feedback will be provided by instructor. All final versions **must** be typed, double-spaced (min. 1-page long). Follow format for written work below. See Course calendar for due dates.

**Please do not send it via e-mail.** Be aware that content, vocabulary, grammar, mechanics, organization and completeness of task will be graded.

## **FORMAT FOR WRITTEN WORK**

*I will **not** accept work that does not follow these formats. This format applies to graded and non-graded writing assignments (example: typed compositions, written homework assignments, and any other in-class writing activity).*

### **Handwritten:**

- Use smooth-edged paper (no spiral notebook tear-outs)
- Write NEATLY on every other line.
- Write QUESTIONS and answers. Answer in complete sentences unless otherwise directed.
- Clearly label each activity.

### **Typed:**

- Use **12 pt** Times New Roman or Arial.
- Use **double** space.
- Write QUESTIONS and answers. Answer in complete sentences unless otherwise directed.
- Clearly label each activity.

**Exams.**

There will be a test after every chapter. Chapter tests will include the following: vocabulary, contextualized grammar, reading, comprehension and culture. Each test is cumulative; while each will focus on the material recently learned, it will also draw on material covered in previous chapters

**Final Oral Evaluation.**

At the end of the semester you will have one 5-10 minute oral exam, done in pairs, which will consist of an interview and/or a role-play. It will cover materials from lessons 1-5. Your instructor will give you guidelines at least two weeks before the final. Speaking skills will be evaluated on the basis of the following scale:

Communication of Message	20%
Comprehension of Message	20%
Content and Vocabulary	20%
Grammatical Accuracy	20%
Pronunciation, Fluency and creativity	20%

**Important:** Remember that you should not copy the information from another source directly and read it. This is considered plagiarism. You should use your own words in this project. Copying and reading information will result in a failing grade.

**Homework.**

The workbook and audio exercises, as well as the video and extra tutorials are through *jVIVA! Supersite Plus: Workbook, Video Manual and Lab Manual* online site. <http://www.vhlcentral.com/>. This daily preparation is important for solid language learning as well as forming the basis for informed class preparation and understanding.  
\*\*\* To register for this specific course, please follow the link:

[http://www.vhlcentral.com/section/244773/student\\_instructions](http://www.vhlcentral.com/section/244773/student_instructions)

Please make sure to complete the exercises in *jVIVA! Supersite Plus* on time. I won't give extensions of any sort. It is your responsibility to check when the homework is due. Please note that all online homework is due by **10:00am** on the day that is assigned. Late homework will have a penalty of 10% per day.

### Overall Grade Distribution

Exams (5 cumulative* chapter tests)	50%
Mid-point Oral Evaluation	5%
Compositions	10%
Final Oral Evaluation	10%
Class Participation	15%
Homework (includes online)	10%

\*meaning you will be tested on everything we have covered previously, for example: Test 2 will include material from chapter 1; test 3 will include material from chapters 1 and 2 and so on. You must keep reviewing old material for every test.

### Letter Grades

A	93-100	B	83-86	C	73-76	D	63-66
A-	90-92	B-	80-82	C-	70-72	D-	60-62
B+	87-89	C+	77-79	D+	67-69	F	0-59

### The Spanish Club

I highly recommend that you attend the activities organized by the Spanish Club such as weekly meetings, movie screenings, restaurant visits and cultural trips. They are an excellent way to get involved in the language and the culture of the Spanish-speaking world. Please note that you don't need to be a Spanish speaker person to participate in the Club. Everyone is welcome!

### *Babel*

Interested in poetry? I encourage you to write a poem in Spanish for *Babel*, the literary journal of the Department of Foreign Languages. For more information feel free to talk to me or send an email to Dr. Claudia Mesa at: [mesac@moravian.edu](mailto:mesac@moravian.edu)

**EXTRA CREDIT** (to be added to total participation grade at the end of the semester): Students will have the opportunity to earn up to 4 points by participating in events approved by instructor. These events will be announced in class. Students must **actively participate** in at least 2 events.

Other opportunities to earn more extra credit: attending and participating in Spanish Club activities, submitting an entry to *Babel*. The number of points will be determined by the student's level of involvement (not to exceed 2pts.)



### **CLASSROOM CIVILITY:**

Each Moravian student is encouraged to help create an environment that promotes learning, dignity, and **mutual respect** for everyone. Just a reminder that normal courtesies are practiced in the classroom!

**Classroom expectations.** Students are expected to show respect for all present by

- arriving on time.
- not eating in class.
- turning off cell phones.
- not wearing hats that prevent eye contact.
- refraining from private conversations during class.
- taking care of bathroom needs before class so as not to disrupt class with coming and going.

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***All class activities and presentations must be done in Spanish***

***The instructor reserves the right to modify this syllabus. You will be notified within a reasonable period of time.***

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### **COURSE CALENDAR**

You must go to <http://www.vhlcentral.com/>, in order to access your ***jVIVA! Supersite Plus*** account. On this Supersite, you can view and read instructor's notes, instructions, announcements, Supersite Calendar (**the calendar will list specific assignments, page numbers, and due dates**), vText, and your homework grade. ***jVIVA! Supersite Plus*** will give you access to the Workbook, Lab Manual, audio and video exercises, as well as extra tutorials and other helpful online resources.

## Class Calendar for Fall 2014

Please note that this calendar is tentative and it is subject to change. I will announce any modification in advance.

### HW= Homework

#### Semana 1

- Agosto 25 Introducción al curso (Viva Supersite and Blackboard)
- Agosto 27 Lección 1 Preparación, pages 2-5 and H.W
- Agosto 29 Lección 1 Escenas, págs. 6-7 and H.W

#### Semana 2

- Sept. 1 Labor Day – Classes Held. Lección 1 págs. 8-9 and H.W
- Sept. 3 Lección 1 Gramática págs. 10-13 and H.W
- Sept. 5 Lección 1 Gramática págs. 14-19 and H.W

#### Semana 3

- Sept. 8 Lección 1 Review gramática for test 1 and H.W
- Sept. 10 Test 1
- Sept. 12 Lección 2 Preparación págs. 24-27 and H.W

#### Semana 4

- Sept. 15 Lección 2 Escenas págs. 28-29 and H.W
- Sept. 17 Lección 2 Exploración págs. 30-31 and H.W
- Sept. 19 Lección 2 Gramática págs. 32-35 and H.W

#### Semana 5

- Sept. 22 Lección 2 Gramática págs. 36-41 and H.W. **Composición 1 (in clase, pg 41 #3 )**
- Sept. 24 Lección 2 Review gramática for test 2 págs. 44-48 and H.W
- Sept. 26 Test 2

#### Semana 6

- Sept. 29 Lección 3 Preparación págs. 50-53 and H.W
- Octubre 1 Mid-Term
- Octubre 3 Mid-Term

### **Semana 7**

- Octubre 6 Lección 3 Escenas págs. 54-55, Exploración págs. 56-57 and H.W.  
Octubre 8 Lección 3 Gramática págs. 58-61 and H.W. **Composicion 1 (final versión due)**  
Octubre 10 Lección 3 Gramática págs. 62-67 and H.W.

### **Semana 8**

- Octubre 13 **Receso de otoño**  
Octubre 15 Review(repaso) for test 3 and H.W. **Composición 2 (en clase, pg 67, #3)**  
Octubre 17 Test 3

### **Semana 9**

- Octubre 20 Lección 4 Preparación págs. 72-75 and H.W  
Octubre 22 Lección 4 Escenas págs. 76-77 and H.W  
Octubre 24 Lección 4 Exploración págs. 78-79 and H.W

### **Semana 10**

- Octubre 27 Lección 4 Gramática págs. 80-83 and H.W  
Octubre 29 Lección 4 Gramática págs. 84-89 and H.W  
Octubre 31 Repaso para el test 4 págs. 92-96 and H.W. **Composición 2 (final versión due)**

*Last Day for Withdrawal with W is October 31*

### **Semana 11**

- Nov. 3 Test 4  
Nov. 5 Lección 5 Preparación págs. 98-101 and H.W  
Nov. 7 Lección 5 Escenas págs. 102-103 and H.W

### **Semana 12**

- Nov. 10 Lección 5 Exploración págs. 104-105 and H.W  
Nov. 12 Lección 5 Gramática págs. 106-109 and H.W  
Nov. 14 Lección 5 Gramática págs. 110-115 and H.W

### **Semana 13**

- Nov. 17 Repaso para el test 5 pg 118 and H.W  
Nov. 19 Test 5  
Nov. 21 Repaso y preparación para el examen final

**Semana 14**

Nov. 24      Final Oral Exams  
Nov. 26      Thanksgiving Recess  
Nov. 28      Thanksgiving Recess

**Semana 15**

Diciembre 1      Final Oral Exams  
Diciembre 3      Final Oral Exams  
Diciembre 5      Final Oral Exams      Last Day of Classes

**Semana 16**

Diciembre 9 Final Exam: 8:30 am