

# Writing 100

Moravian College

Spring 2014

PPHAC 331, Mondays and Wednesdays 2:35–3:45

## Instructor Contact Info

Meg Mikovits

200 Zinzendorf Hall

484.515.1709 (call or text)

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I will be in my office every Monday prior to the start of our class. If you need to make an appointment with me at a different time, I can gladly make arrangements to meet with you. I'm also available regularly on Google Chat/Hangouts; feel free to message me any time you see me online.

## Course Description

This course will focus on the development of academic writing through the examination of students' ideas and experiences. While conventions of academic writing will be the primary focus, personal perspectives will be the means through which we explore and develop writing skills and strategies. To accomplish this, we will utilize frequent reading and writing exercises as well as a collaborative workshop setting. This class will culminate in the development of a final portfolio that showcases students' best work.

## Required Resources

Notebook or journal, writing utensils

Moravian email (Gmail) account and Google Drive

<http://owl.english.purdue.edu/>

Other resources to be distributed in class and/or online

## Late or Missed Work

It is imperative for the success of this class that each assignment be completed and submitted on its due date. Late work is absolutely not accepted unless prior arrangements have been made.

## Attendance

Please make every effort to attend each class session. If you experience a personal or family emergency that will prevent you from attending class, contact me via email or phone as soon as possible so you can develop a plan to make up missed work. Because your participation in class discussions and workshops constitutes a substantial part of the work of the course, absences and excessive lateness will impact your grade.

## Academic Honesty

Students in this course should refer to the statement on academic honesty at Moravian College in the current *Student Handbook*, available online. Students must retain copies of all written work submitted to the instructor, as well as all notes, drafts, and materials used in preparing assignments. These are to be made available for inspection by the instructor at any time. Questions about appropriate collaboration, proper documentation, and other honesty issues can be confusing. If in doubt, ask the instructor.

### **Additional Information**

- This syllabus, including the schedule of readings, writing assignments, and examinations that follows, is subject to change.
- In order to be successful, students should expect to work at least two hours outside of class in preparation for every hour of scheduled class time.
- Students who wish to request accommodations in this class for a disability should contact Elaine Mara, assistant director of learning services for academic and disability support at 1307 Main Street, or by calling 610-861-1510. Accommodations cannot be provided until authorization is received from the Academic Support Center.
- The Writing Center is located in a building that is not accessible to persons with mobility impairments. If you need to make alternate accommodations when using the services of the Writing Center, please call 610-861-1392.
- Technology issues are not an excuse for late or missing work. Be sure to plan ahead, save drafts frequently, be prepared to work offline if necessary, and have a backup plan for computer and internet access.

### **Assignments**

Detailed assignment prompts, guidelines, and grading rubrics will be provided in advance

of each assignment due date. All written work must be submitted via Google Drive by the beginning of the class period in which the work is due. Below is a table of assignments and possible points:

<b>Assignments</b>	<b>Date Due</b>	<b>Possible Points</b>
<b>Personal Essay</b>		
• Draft	22 Jan	20
• Writing Workshop	22 Jan	20
• Personal Essay Final Draft	27 Jan	100
• Revision Plan	03 Feb	20
<b>Argument Essay</b>		
• Draft	05 Feb	20
• Writing Workshop	05 Feb	20
• Argument Essay Final Draft	17 Feb	100
• Revision Plan	24 Feb	20
<b>Analysis Essay</b>		
• Draft (w/o sources)	24 Feb	20
• Writing Workshop	24 Feb	20
• Analysis Essay Final Draft (w/o sources)	26 Feb	60
• Draft (w/sources)	17 Mar	20
• Writing Workshop	17 Mar	20
• Analysis Essay Final Draft (w/ sources)	19 Mar	100
• Revision Plan	26 Mar	20
<b>Research Essay</b>		
• Proposal	24 Mar	50
• Draft	31 Mar	20
• Writing Workshop	31 Mar	20
• Presentation	07 Apr	50
• Research Essay Final Draft	100	200
<b>Portfolio</b>	30 Apr	100
<b>Writing Center Visits (2)</b>		50
<b>Participation</b>		180
<b>TOTAL</b>		<b>1250</b>

**Drafts:** Essay drafts are due in class and must show significant effort. Drafts should be

typed and available on Google Drive so classmates can review and provide feedback on work during peer writing workshops. An insufficient draft will make it difficult for you and your classmates to do well on writing workshop assignments.

**Writing Workshops:** Writing is a social activity. We need feedback from others to understand how our own writing is received and perceived by our readers. The writing workshops in this class will provide you with the opportunity to receive feedback from your classmates, as well as to provide feedback on others' writing. Your open, honest, and detailed is necessary to make this successful.

**Revision Plans:** After your final essays are graded and returned to you, you'll create a revision plan that takes into account the feedback you've received and describes what you plan to work on prior to revising the paper for the end-of-semester portfolio.

**Writing Center Visits:** Two separate Writing Center visits are required throughout the semester. One of these must occur prior to February 17; the other must be prior to April 14.

**Participation:** Your active participation is an important part of your overall grade. You'll be expected to contribute to class discussions regularly by speaking a few times each class period, asking questions, collaborating effectively on group projects, and paying attention during presentations.

## Writing 100 Spring 2014 Course Calendar

	<b>Monday</b>		<b>Wednesday</b>
<b>13 Jan</b>	Course Introduction	<b>15 Jan</b>	Writing Process
<b>20 Jan</b>	Martin Luther King, Jr. Day	<b>22 Jan</b>	Personal Essay Draft Due In-Class Workshop
<b>27 Jan</b>	<b>Personal Essay Due</b>	<b>29 Jan</b>	Argument Strategies
<b>03 Feb</b>	Argument Strategies	<b>05 Feb</b>	Argument Essay Draft Due In-Class Workshop
<b>10 Feb</b>	Individual Conferences (No Class)	<b>12 Feb</b>	Individual Conferences (No Class)
<b>17 Feb</b>	<b>Argument Essay Due</b>	<b>19 Feb</b>	Analysis Strategies
<b>24 Feb</b>	Analysis Essay Draft Due In-Class Workshop	<b>26 Feb</b>	<b>Analysis Essay Due</b>
<b>03 Mar</b>	Spring Break	<b>05 Mar</b>	Spring Break
<b>10 Mar</b>	Source Use	<b>12 Mar</b>	Library Session
<b>17 Mar</b>	Analysis Essay II Draft Due In-Class Workshop	<b>19 Mar</b>	<b>Analysis Essay 2 Due</b>
<b>24 Mar</b>	<b>Research Essay Proposal Due</b>	<b>26 Mar</b>	Class Meets in Library
<b>31 Mar</b>	Research Essay Draft Due In-Class Workshop	<b>02 Apr</b>	Research Essay Draft Due In-Class Editing
<b>07 Apr</b>	<b>Research Presentations</b>	<b>09 Apr</b>	<b>Research Presentations</b>
<b>14 Apr</b>	Individual Conferences (No Class) <b>Research Essay Due</b>	<b>16 Apr</b>	Individual Conferences (No Class) <b>Research Essay Due</b>
<b>21 Apr</b>	Easter Break	<b>23 Apr</b>	Portfolio Workshop
<b>28 Apr</b>	Finals (No Class)	<b>30 Apr</b>	<b>Portfolios Due</b>

