



1742

# MORAVIAN COLLEGE

DEPARTMENT OF FOREIGN LANGUAGES

SYLLABUS SPAN 100\_F\_

INTRODUCTORY SPANISH I

FALL 2013

**Profesora: Zenaida D'Lima**

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**Office: Comenius 401**

**Office Hours: Mondays:12:00pm-1:00pm. And Wednesdays:12:00pm-1:00pm or by appointment.**

## Course Description

**Español 100** will focus on Lessons 1-5 of *¡Arriba! Comunicación y cultura*. Students will be able to communicate about aspects of daily life in home, school, and community in conversation and in writing **in the present tense**. Students will have a general understanding of geography and cultural realities of the Spanish-speaking world, with particular focus on Spain, Mexico, Guatemala, El Salvador, Honduras, Costa Rica, Nicaragua and Panama. **What is your goal as you prepare for this class? It should NOT be just “to get the homework done”. It should be to master the material, whether learning vocabulary, learning verb forms, or understanding concepts.**

**IMPORTANT NOTE:** This will be a demanding course. Expect to spend about 2-3 hours outside class for every session. The good news is that you have excellent resources and by doing the work conscientiously, you will be speaking Spanish competently at an elementary level in no time.

You will be using **MySpanishLab Online Resources**. This is a nationally hosted online learning system created for students in college-level language courses. It includes a wide array of language-learning tools and resources: interactive version of the *¡Arriba!* Student Activities Manual, an electronic version of the *¡Arriba!* textbook, and all materials from the *¡Arriba!* Audio and video programs, Readiness checks, chapter tests/practices, tutorials, vocabulary flashcards, grammar lessons, cultural lessons in video, a glossary, and much more. You can even record and listen to yourself.

Much of your homework will be done online at [www.myspanishlab.com](http://www.myspanishlab.com). **Instructors** can use this system to make assignments, post announcements, set grading parameters, listen to student-created audio recordings, e-mail students, collect and keep scores of graded exercises, assignments and tests, and provide feedback on student work.

**Students** will need to use a Student Access Code to access **MySpanishLab** –All students must enroll in my course Spanish 100F, **Section ID:CRSKLIJ-4013187**, in order to access assignments, announcements, notes, instructions, and other online resources. Your progress report will be available on **Blackboard**. Please register on Blackboard and enroll in my class: **Introductory Spanish I 100F**.

Before coming to class, you are to prepare all assigned materials. Writing should be done neatly and kept in a loose-leaf notebook.

### Text and Websites

- 1- Textbook and materials required: Zayas-Bazán, Bacon, and Nibert *¡Arriba! Comunicación y cultura*, 6<sup>th</sup> Edition, volume 2, Custom Edition for Moravian College.
- 2- MySpanishlab Access Key to the electronic Students Activity Manual (SAM) <http://www.myspanishlab.com>
- 3- Blackboard. Enroll yourself in this course immediately after our first meeting. <http://blackboard.moravian.edu/>
- 4- Oxford New Spanish Dictionary (or other pocket bilingual dictionary).

### FORMAT FOR WRITTEN WORK

*I will not accept work that does not follow these formats*

#### Handwritten:

- Use smooth-edged paper (no spiral notebook tear-outs)
- Write NEATLY on every other line.
- Write QUESTIONS and answers. Answer in complete sentences unless otherwise directed.
- Clearly label each activity.
- This applies to written activities from MSL and from the textbook.

**Graded written work.** Generally we will go over written assignments in class. I will sometimes collect it for a grade. At the end of each chapter there will be a more extensive writing activity that will be done during class.

#### Class attendance:

**Attendance is mandatory.** The learning of a language is a cumulative process, and it is not easy to make up for several missed classes. **A significant portion of your grade will depend on your oral participation in class.**

- An unexcused absence will result in a class grade of 0 for that day as well as a grade of 0 in any quiz, test or homework assignment due that day. I will excuse absences due to illness or other emergency, but **ONLY IF YOU NOTIFY ME *BEFORE* THE CLASS TO BE MISSED.** If you can't call or e-mail, have someone do it for you. In addition, **you must present a documented excuse when you come back to class!** If your absence is excused and you wish to be considered for a make-up, you must contact me *before the next class meeting.*
- Your weekly class participation grade will suffer beginning with the first absence, regardless of the reason for it.
- **Remember:** Requests to excuse absences at the end of the semester will not be considered. Students have the responsibility of keeping track of their own absences. No reminders will be given.
- **Three(3) late arrivals to class will be the equivalent of one absence and students will lose 1 point off their final grade.**
- **ONLY four unexcused absences are allowed in the semester. Students not adhering to this policy will be reported to the Dean of Academic Students and may eventually be dropped from the course.**

- This is NOT an online course. You must attend class to succeed.

### **Class participation:**

Students are expected to come to class having prepared ALL materials assigned by the professor. In class, students **must participate actively** speaking in group activities, pair work, short oral presentations, and class discussions. Missing class lowers the participation grade.

#### **Active Participation in class will be graded as follows:**

**A= 95 or higher *Excellent participation*** (the student answers questions and offers interesting comments without the need of the professor or the debate leader calling on him/her. The comments and answers show that the student prepared, completed and understood the assignment.

**B = 85 *Good participation*** (the student answers questions and offers interesting comments whenever the professor or debate leader calls on him/her. Sometimes, the student participates without being asked. The comments and answers show that the student has prepared and understood the assignment.

**C= 75 *Fair participation*** (the student answers questions and offers comments only when the professor or debate leader calls on him/her. The comments and answers show that the student has prepared or attempted to complete the assignment, but doesn't seem to understand it.

**D= 65 *Poor participation*** (the student answers questions and offers very brief comments only when the professor or debate leader calls on him/her. The comments and answers show lack of interest and/or a poor preparation.

**F= 55 *Lack of participation*** (the student does not answer questions and does not offer any comments in the class or group discussion. The lack of comments and answers as well as incorrect answers, show that the student has not completed the assignment or, if he/she has done it, it has been in a careless or incomplete way).

**Tests/Pruebas:** There will be a test (examen) after every chapter. **Chapter tests** will include the following: vocabulary, contextualized grammar, reading and comprehension, short compositions, and culture. Unauthorized absences from the tests will result in a grade of zero for that test or exam. Make-ups will only be given if students inform the professor of the reason for the absence **before** the exam is given in class by calling (or having someone call) or sending an E-mail message. The make-up will be given at the professor's discretion.

**Oral Tests:** Students will have Two (2) Oral Tests. One Oral presentation will be in front of the class. You will have 4 minutes to make your oral presentation. The second Oral test each of you will meet with me towards the end of the semester for a final conversation or **Oral Interview** based on the

material learned during the entire semester (vocabulary, grammar, etc) which will be further explained later in the semester.

### Homework:

**Student Activity Manual (SAM)** This course includes an online component, accessible through Arriba “MySpanishlab”. With your textbook you will have a key/code that will give you access to the Arriba “MySpanihLab” If you have a used book, see this link to purchase “MySpanishLab” passcode: [www.myspanishlab.com](http://www.myspanishlab.com) . To access your homework assignment (**check online calendar and announcements regularly**). Your assignments can be completed online and scores will be collected by your instructor. **Please pay attention to deadlines.**

**In-class exercises/quizzes (*Pruebitas de vocabulario*):** There will be several graded in-class exercises/activities, and unannounced vocabulary quizzes during the semester. **No make-up quizzes will be given for unexcused absences. SEE ATTENDANCE POLICY REGARDING EXCUSED ABSENCES.**

**IMPORANT: AS A GENERAL RULE FOR THIS CLASS, NO LATE ASSIGNMENTS WILL BE ACCEPTED AND MAKE-UP EXAMS WILL BE GIVEN IN EXTREMELY UNUSUAL CIRCUMSTANCES.**

#### Final Course Grade

Class participation -----	20%
Tests -----	30%
Homework-----	10%
Exercises/Quizzes-----	20%
Oral Presentation-----	10%
Oral Interview final -----	10%
<b>TOTAL</b> -----	<b>100%</b>

#### Letter Grades

<b>A</b>	93-100	<b>B</b>	83-86	<b>C</b>	73-76	<b>D</b>	63-66
<b>A-</b>	90-92	<b>B-</b>	80-82	<b>C-</b>	70-72	<b>D-</b>	60-62
<b>B+</b>	87-89	<b>C+</b>	77-79	<b>D+</b>	67-69	<b>F</b>	0-59

Note: A weekly student progress report will be available on blackboard. Please register on blackboard immediately.

**Academic integrity:** academic dishonesty, that is, **cheating** on tests and exams, and **plagiarism** (using another person’s words and passing them off as your own) **is a serious offense and will be handled according to the Moravian policy on Academic Honesty (please, see the *Student***

**Handbook).** In addition, be advised that improper use of the dictionary or use of online translating services for written assignments will result in a grade of zero. *Proper* use of your dictionary is 1) in reading assignments, looking up words in the Spanish-English part and 2) in writing assignments, looking up words in the English-Spanish part that you have learned but don't remember. **Your written work should never include any unfamiliar vocabulary or grammar.** Such work may be rejected. Homework **may** be graded and so must be done **independently. It is your responsibility to avoid dishonest behavior!**

### **Disability Statement:**

Students who wish to request accommodations in this class for disability should contact Mr. Joe Kempfer, Assistant Director of Learning Services for Disability Support, 1307 Main Street (extension 1510). Accommodations cannot be provided until authorization is received from the office of Learning Services.

### **Classroom Civility:**

Each Moravian student is encouraged to help create an environment during class that promotes learning, dignity, and **mutual respect** for everyone. Just a reminder that normal courtesies are practiced in the classroom!

**Classroom expectations.** Students are expected to show respect for all present by

- arriving on time. If you are a little late, enter the class and sit near the door, instead of walking across the room in front of everyone.
- refrain from eating and drinking in class.
- turning off cell phones. Do not texting during class
- seek help from your instructor or from a Spanish tutor as soon as you experience academic difficulties. Do not let yourself get further and further behind. Help is available.
- come prepared to class each day; do not expect others to supply you with paper or a pen/pencil or share their book with you.
- be academically ethical in all assignments, and do your own work.
- take notes in class; this requires good listening skills and attentive involvement in the class.
- not wearing hats that prevent eye contact.
- refraining from private conversations during class.
- taking care of bathroom needs before class so as not to disrupt class with coming and going.
- Not use a computer in class or tape record a lecture unless granted permission by the instructor .
- Understand that grades are earned not given by the instructor.

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*All class activities and presentations must be done in Spanish*

*The instructor reserves the right to modify this syllabus. You will be notified within a reasonable period of time.*

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### **COURSE CALENDAR**

Go to [www.myspanishlab.com](http://www.myspanishlab.com) to see e-book, notes, instructions, announcements and, calendar (including assignments, and due dates) and many other useful online resources.

#### **AGOSTO**

26 Introduction to class: Meeting and greeting others. Read syllabus. *MySpanishLab* and Blackboard.

28 Chapter 1 (capítulo 1)

30 Capítulo 1(quiz1 : all vocabulary part I page:5 and part II page: 21 of chapter 1)

#### **SEPTIEMBRE**

2 Labor Day – no classes, offices closed.

4 Capítulo 1

6 Capítulo 1

9 Capítulo 1

11 EXAMEN 1: todo el capítulo 1, included Nuestro Mundo, pages 34-35-39. After the test: read(Leer) Observaciones page(página): 33, activity: 1-44 and(y) watch the first episode of ¡Pura Vida! 1-45

13 Capítulo 2

16 Capítulo 2 (quizz 2: todo(all) vocabulario: parte I and (y) parte II del capítulo 2)

18 Capítulo 2

20 Capítulo 2

23 Capítulo 2

25 Capítulo 2

27 EXAMEN 2: All (todo) capítulo 2 included (incluido) Nuestro Mundo, páginas: 70- 71. After the test (después del examen), leer observaciones página: 69, actividad: 2-40 y watch (mirar) the second episodio of (de) ¡Pura Vida!

30 Capítulo 3

## **OCTUBRE**

2 Capítulo 3 (quizz 3: vocabulario parte I y parte II del capítulo 3)

4 Capítulo 3 (Mid-term)

7 Capítulo 3

9 Capítulo 3

11 EXAMEN 3: todo el capítulo 3, incluido Nuestro Mundo, páginas: 106 – 107. Después del examen, leer Observaciones página: 105, actividad: 3-40 y mirar el third episodio de ¡Pura Vida! 3-41 y completa las oraciones.

## **October (14-15) Fall Recess**

16 Capítulo 4

18 Capítulo 4 (quiz 4: vocabulario parte I y parte II del capítulo 4)

21 Capítulo 4

23 Capítulo 4

25 Capítulo 4

28 Capítulo 4

30 EXAMEN 4: todo el capítulo 4, incluido Nuestro Mundo, páginas: 144 y 145. Después del exámen, leer Observaciones página 143, actividad: 4-40 y responde las preguntas. Then(luego) mirar el fourth episodio de ¡Pura Vida! 4-41 y completa las oraciones.

## **NOVIEMBRE**

**Oral presentations in class:** Students have to bring in a USB some family pictures. Students in front of the class have to talk about their families for 4 minutes just in Spanish.

If you talk in English you will have “0”

1 Short oral presentations in class

4 Short oral presentations in class

6 Short oral presentations in class

8 Capítulo 5

11 Capítulo 5

13 Capítulo 5

15 Capítulo 5

18 Capítulo 5

20 Capítulo 5

22 EXAMEN 5: todo el capítulo 5, incluido Nuestro Mundo, páginas 178-179. Después del exámen, leer Observaciones página 177 y responde las preguntas. Luego mirar el fifth (quinto) episodio de ¡Pura Vida! 5-37 Y luego empareja (pair) las oraciones lógicas.

**Nov. 25-29 Thanksgiving Recess (Día de Acción de Gracias)**

## **DICIEMBRE**

2 Oral Exam

4 Oral Exam

6 Oral Exam

9 Class end.



## Acceptance of the syllabus

I \_\_\_\_\_ have read and I understood this syllabus  
(name)  
in all its parts and I accepted all its rules on a voluntary basis.

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature of the student**