

Moravian College
Department of Economics and Business
Management 223: Management and Organizational Theory

Instructor: Dr. James Ravelle
Office: PPHAC 312
Office Phone: (610) 861-1378
Office Hours: 3:45 PM to 04:45 PM on Tuesdays and Thursdays
Monday, 10:30 AM to 11:30 AM
Or by Appointment
Instructor Phone: 610-861-1378
Instructor e-mail: mejjr01@moravian.edu

Prerequisites:

- * Sophomore or 2nd Semester Freshmen status; or
- * Junior or Senior Standing with permission of the college

Course Objectives:

The purpose of this course is to introduce students to the language, theory, history and ideologies of Management and Organizational Theory. To that end:

- * We will explore the meaning of management and how managers perform in a variety of private, nonprofit and public organizations; Further, we will do so by reviewing both Anglo-American and Global approaches.
- * We will be introduced to the foundation of the modern organizational theory by exploring the history of management thought and the great ideas of organizational thinkers.
- * We will look at the major topical areas of the law; including not limited to a review of Comparative systems; ethics; diversity; planning; staffing; human resources; motivation; organizational design and structure; leadership theory; evaluation and other control and auditing standards.

Requirements and Methods of Evaluation:

There are four requirements to successfully complete this class:

- * You will be expected to attend and participate regularly in class (See Attendance and Participation Policy below)
- * You will be expected to read the homework assigned to you, whether in the book or by handout.
- * You will be expected to participate in at least one team "Case Project" for which you are asked to present.
- * You will be expected to take all three (3) exams at the times at which they are scheduled.

Grading:

Component	Weight
Class Participation.....	20%
Exams and Presentations.....	80%

Attendance Policy:

All students are expected to attend class and participate in class discussion. Failure to attend class on three or more occasions for any purpose automatically disqualifies the student from the possibility of receiving the highest participation grade.

Academic Honesty and Disability Policy:

The rules of the college as they apply to withdrawal from the course and plagiarism will be strictly followed. Students are encouraged to consult the college handbook for details of these policies. Students who wish to request accommodations in this class for a disability should contact Elaine Mara, Assistant Director of Learning Services for Disability Support, 1307 Main Street (extension 1510). Accommodations cannot be provided until authorization is received from the office of Learning Services.

Other Useful Information:

Make-Up Exams.

Make-up exams will not be given unless the student can prove serious illness resulting in hospitalization or death in their immediate family. The burden of proof is on the student to demonstrate the above. Minor illnesses, fatigue, vacation plans, death of pets, and distant relatives are not excuses unless the Dean of the College permits dismissal for these reasons.

Required Text and Materials:

The following book is required and is available for purchase at the Moravian College Bookstore: ***Fundamentals of Management***; by Robins, Decenzo & Coulter, 8th edition.

Blackboard:

I will be using the Blackboard online system as an instructional tool. Students will be able to download and print the syllabus, class assignments, and outlines for class and challenge cases. You will also be able to chat with me in real time about class matters and more easily contact me at other times. Greater facilitation of group work may also be a byproduct of this process.

Schedule of Assignments

(All Assignments refer to Robbins et al unless otherwise noted)

01/15	Chapters 1 & 11
01/17	Continue with above
01/22	Continue with above
01/24	Chapter 2
01/29	Chapter 3
01/31	Case Project A
02/05	Exam #1
02/07	Chapter 4
02/12	Professional Conference – No Class
02/14	Case Project B
02/19	Chapter 5
02/21	Case Project C
02/26	Chapter 6
02/28	Case Project D
03/05	Spring Break – No Class
03/07	Spring Break – No Class
03/12	Chapter 7
03/14	Case Project E
03/19	Chapter 8
03/21	Case Project F
03/26	Exam #2
03/28	Chapter 9
04/02	Case Project G
04/04	Chapter 10
04/09	Case Project H
04/11	Chapter 12
04/16	Case Project I
04/18	Chapter 14
04/23	Case Project J
04/25	Review for the Final
05/03	Final Exam – 8:30 am in PPHAC 101

**Dr. James J. Ravelle
Spring Schedule, 2013**

Office Hours can also be arranged by appointment. I will be around a lot provided life circumstances don't get in the way. Also, for the several clubs I advise you will see me at night and on weekends too.

Monday				
10:30-11:30 AM	Office Hours		Room 312	PPHAC
11:45-12:55 PM	MGT/SOC 226	Legal Env of Business	Room 101	PPHAC
Tuesday				
1:10-2:20 PM	MGT 223	Mgt and Org Theory	Room 101	PPHAC
02:35-03:45 PM	SOC 216	Legal Systems	Room 101	PPHAC
03:45-04:45 PM	Office Hours		Room 312	PPHAC
Wednesday				
11:45-12:55 PM	MGT/SOC 226	Legal Env of Business	Room 101	PPHAC
Thursday				
1:10-2:20 PM	MGT 223	Mgt and Org Theory	Room 101	PPHAC
02:35-03:45 PM	SOC 216	Legal Systems	Room 101	PPHAC
03:45-04:45 PM	Office Hours		Room 312	PPHAC
Friday	Don't Panic, I will likely be here in the afternoon hours after lunch			