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Office hours: M-W: 9:00AM-10:00 AM or by appointment.

## I. Course Description

This first course of the three-semester sequence Spanish series at Moravian College is designed to establish the basis of a life-long learning experience in the Spanish language. The class will be conducted mostly in Spanish. Students will achieve an “Intermediate low proficiency” upon completion of this introductory language program.

**II. Course Objective:** To assist the student in the acquisition of basic Spanish skills, primarily spoken Spanish.

The course is designed so that the student has ample time to use the language in class in a wide variety of settings, emphasizing practical language learning and real life situations and conversations. The student will learn basic grammar principles and a wide variety of grammar. The student will learn to write and read Spanish and will study the culture of different countries in the Spanish speaking world. The primary function and objective is to encourage the student to speak Spanish in class and outside of class and equip the student this first semester with the capability of speaking about self, family, interests, likes, etc. in the present tense. The student will also grasp basic knowledge of practical vocabulary such as numbers and time to assist in communication. By the end of the course, the student will have developed basic language and cultural proficiency.

**-Spanish 100 covers chapters 1-5 of ¡Arriba!**

**III. Background Requirements:** Students at this level are not expected to be familiar with basic Spanish vocabulary and/or to have a good grasp of most basic grammar concepts. If you are familiar with the language basics, the instructor may recommend you to move onto Spanish 105.

## IV. Required Materials:

1. **Textbook:** ¡Arriba! Comunicación y Cultura, 5th. Ed. Zayas-Bazán, Eduardo and Susan M. Bacon.
2. **Workbook:** [MySpanishLab Access Key](#) to the electronic Students Activity Manual (SAM)
3. **Dictionary** Spanish-English/English-Spanish.
4. **Three ring folder or spiral notebook** with divisions.
5. **Pen, pencils** and a several color markers.
6. **Blackboard:** check it daily for announcements, grades, and assignments. This is our contact media.

## V. Classroom Etiquette:

1. Treat the professor and other students with courtesy and respect.
2. Do not come to class more than 10 minutes late.
3. Raise your hand if you have a question.
4. Do not be persistently absent.
5. Personal matters should be handled in private and not in the classroom.
6. Turn cell phones off. You will be asked to leave the classroom if I notice you sending/receiving texts/phone calls.
7. Try to use the bathroom facilities before class whenever it is possible to avoid classroom disruptions.
8. Avoid chewing gum/eating during class sessions.
9. Come to class prepared (**expect to dedicate at least two hours of study outside of class for every hour of class time**).

**VI. Letter grades:**

93-100	A	86-83	B	76-73	C	66-63	D
92-90	A-	82-80	B-	72-70	C-	62-60	D-
89-87	B+	79-77	C+	69-67	D+	59-0	F

**VII. Grades A. Breakdown of Grade Components:**

Class participation (includes skits and presentations)	20%
MySpanishLab/ Homework (daily)	20%
Exams (after each unit/chapter)	20%
Quizzes (vocabulary and lesson quizzes)	20 %
Final Exam(at end of semester)	20%

**PARTICIPATE!  
DO HOMEWORK!  
STUDY FOR QUIZZES AND TESTS**  
*~Grades are cumulative~*

**B. Determining Components:**

1.1 **Class participation (20%)** Research shows that students gain higher levels of fluency when they produce meaningful language. In order to do so, it is highly recommended to (1) come to class prepared and use the target language. (2) Consistently interact in Spanish with your professor and classmates. The more you use the target language in the classroom, the more proficient you become.

**Class participation grades will be weekly assigned as it follows:**

- A (9-10) - participates actively in class and small group discussions, comes to class prepared and completes homework well; **often** volunteers answers and speaks with few mistakes.
- B (8) - participates actively in class and small group discussions; usually prepares homework well; **sometimes** volunteers; makes some mistakes with more advanced grammar concepts.
- C (7) - answers correctly only if called upon; homework not always prepared well or on time; unsure of some basic grammar concepts; makes frequent mistakes with advanced grammar concepts.
- D (5-6) -not able to answer when called upon, homework poorly prepared or not at all; shows little interest in class; makes frequent mistakes with basic grammar concepts.-
- F (4-0) -shows no interest in speaking Spanish; does not prepare homework or completes homework in the classroom time; rarely answers when called upon or repeatedly gives incorrect answers and makes frequent mistakes with basic grammar concepts.

**Remember if you are not in class, your class participation grade is F (0) for this day.**

1.2. **Skits/presentations:** Research shows that students gain higher levels of fluency when they produce meaningful language, meaningful communication and interactive feedback in the target language to develop language and cultural proficiency (ACTFL position statement). Every Friday we will elicit talk to enhance fluency, accuracy and spontaneous use of the Spanish language. There will be an end of semester final presentation. You grades will follow these standards:

*Communication of Message: 20%; Preparation of the topic: 20%; Richness of Vocabulary: 20%; Grammatical Accuracy: 20%; Pronunciation and Fluency: 20%.*

**2. Homework/MySpanishLab (20%)** (<http://www.myspanishlab.com/>) activities are assigned on a daily basis and will have due dates as indicated on your electronic calendar at SAM (Students Activity Manual).

There are also occasionally homework activities that will be assigned and collected for grading.

**3. Quizzes (20%)** Some are listed on your tentative schedule but **pop quizzes may be given at any time.**

**No make-ups for quizzes.**

**4. Exams (20%)** after each unit/chapter. Testing is on knowledge on vocabulary, grammar, and culture, with sections that incorporate listening, reading comprehension and writing activities.

**5. Final exam (20%)** will be comprehensive, and at the end of the semester.

## VII. Attendance Policy:

**A. Absences:** Successful completion of the course assumes direct contact with the Spanish language much the same way a laboratory course or any skill-licensing course presupposes a set number of contact or practical hours. Nevertheless:

**\*the first 2 classes absent will be excused.**

**\*Any and all absences** after the first two, regardless of the reason (illness, accident, field trips, etc.) will require **proper written documentation to be presented no later than one week after the absence;** otherwise, your final grade will be lowered by 1% for each unexcused absence.

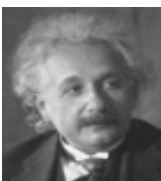
\* No make-ups allowed for any unexcused absences.

**B. Late Arrivals/earlier dismissals are not accepted. Classes start and end on time:** Two unexcused late arrivals or earlier dismissals (10 or more minutes) will count as one absence.

**VIII. Academic Honesty at Moravian College:** Plagiarism, cheating, helping or hindering others, false testimony, violations of copyright law, are unacceptable in the course. A discussion of each of these areas may be found in your Student Handbook (<http://www.moravian.edu/studentLife/handbook/Handbook08.pdf>.) Any violation of this matter will have as a consequence a zero in the course.

**IX. Disability:** “Students who wish to request accommodations in this class for a disability should contact Elaine Mara, assistant director of learning services for academic and disability support at 1307 Main Street, or by calling 610-861-1510. Accommodations cannot be provided until authorization is received from the Academic Support Center.”

For more information, please refer to the Student Handbook (<http://www.moravian.edu/studentLife/handbook/Handbook08.pdf>.)



The important thing is not to stop questioning. [Albert Einstein](#)