

FRANCAIS 100
Introductory French I - Automne 2011
Monday, Wednesday, Friday: 8h55-10h05

Dr. Joanne M. McKeown
Comenius 407

610-861-1396
jmckeown@moravian.edu

Office Hours: Tuesday 10:00-12:00 & Monday 2:00-3:00

*I encourage you to make use of my **office hours** if you need any help. If you cannot come during my official hours, stop by, or else call or e-mail to find another time.*

Materials: Horizons. Fifth Edition, 2012. Manley, Smith, McMinn and Prévost.
-Texte
-Cahier d'activités écrites et orales
-Audio CDs

Course Objectives:

- To develop oral and written facility with the French language
- To become familiarized with aspects of contemporary French life and culture

Grade Breakdown:

-Exams (3)	45%
- MiniQuizes	15%
-Classwork (attendance and participation)	10%
-Homework	15%
-Final Exam	15%

Course Academic Honor Policy: When preparing for quizzes, exams, or “Journal” assignments you are prohibited from using related work done by other students. Use of electronic translation services for anything other than single word inquiries is also prohibited. Both of these actions may be plagiarism. If you are ever unsure about how you are using an electronic source, you should discuss the situation with the professor. You may consult the *Student Handbook*, pages 51-56, for a full description of Moravian’s *Academic Honesty Policy*.

Please note:

Students with disabilities who believe that they may need accommodations in this class are encouraged to contact the Learning Services Office (X1510) as soon as possible to enhance the likelihood that such accommodations are implemented in a timely fashion.

Course Policies:

- 1) There are **no make-ups for Exams** except in the most serious of situations which I will evaluate on a case by case basis. **Contact me** by phone or by e-mail **BEFORE the test** to inform me of the reasons for your absence.
- 2) There are **no make-ups for MiniQuizes**. (The lowest grade—or one missed quiz—is dropped.)
- 3) I fully expect all students **to attend class and to participate in work done in class**. To emphasize the importance of attendance and oral participation I have allotted 10% of the final grade to this aspect of the course. In order to participate well **homework assignments must be completed carefully before coming to class**. (This work, including lab activities, constitutes 15% of the final grade.) Students can expect to prepare for between 6-10 hours per week outside of class.
- 4) All absences count as an absence, even those for which a doctor's note is available. Therefore, it is best to 1) not schedule doctor's visits during class, and 2) miss class only when it is absolutely necessary to do so. The student's final attendance grade (5%) is computed as follows: **0 absence = A+ / 1 = A / 2 = A- / 3 = B / 4 = C+ / 5 = C- / 6 = D- / 7 = -2.5 / 8 = - 3 / 9 = - 3.5 / 10 = - 4 / 11 = - 4.5 / 12 or more = - 5 (To be clear, every time you miss class counts as an absence, even if you have a doctor's note.)**

E-mail or phone number of two classmates to contact for work in case of absence:

Name: _____ Contact info: _____
Name: _____ Contact info: _____

- 5) In order to have a **good learning environment** in class I ask that the following conditions be respected:
 - ◆ **Arrive in class on time.** Repeated late arrivals will be reflected in a lowered class participation grade. Late arrivals of more than 15 minutes will be counted as an absence.
 - ◆ **Participate fully in class work.** Unsatisfactory classroom behavior, such as little or no verbal response, uncooperative interaction with others for group work and/or a disrespectful attitude will be reflected in a lowered class participation grade.
 - ◆ **Turn off cell phones** and leave them **out of sight during class**.
 - ◆ **Plan to stay in class for the full 70 minutes** without taking a break to use the bathroom, check messages, etc.
 - ◆ **Stay in your seat during class**, except in the case of an emergency.

Thank you for your cooperation!

Note: The Department sponsors a **tutoring program** which provides help to you free of charge. You will hear more about this during the early weeks of the semester.

Calendrier

This calendar is subject to change. All changes will be made in writing.

Aug	29	Mon	Introduction / Chapitre Préliminaire
	31	Wed	
Sept	2	Fri	
	5	Mon	<i>Labor Day - congé</i>
	7	Wed	
	9	Fri	
	12	Mon	
	14	Wed	
	16	Fri	Examen
	19	Mon	Chapitre 1
	21	Wed	
	23	Fri	
	26	Mon	
	28	Wed	
	30	Fri	
Oct	3	Mon	
	5	Wed	
	7	Fri	Examen
	10	Mon	<i>congé</i>
	12	Wed	Chapitre 2
	14	Fri	
	17	Mon	
	19	Wed	
	21	Fri	
	24	Mon	
	26	Wed	
	28	Fri	

	31	Mon	
Nov	2	Wed	
	4	Fri	Examen
	7	Mon	Chapitre 3
	9	Wed	
	11	Fri	
	14	Mon	
	16	Wed	
	18	Fri	
	21	Mon	
	23	Wed	<i>congé de Thanksgiving</i>
	25	Fri	<i>congé</i>
	28	Mon	
	30	Wed	
Dec	`2	Fri	
	5	Mon	
	7	Wed	<i>dernier jour de classe</i>

Significant Dates:

Sept 6:	Final Day for Course Changes
Sept 15, 10:30-12:00	Fall Convocation
November 4:	Last Day for Withdrawal with W

Final Exam: Dec. 9 at 8:30 a.m.