

#### Goals of the Course

By the end of this course, you should have improved your abilities to:

- 1. approach writing as a *process*, one which involves considerable ongoing reflection and revision.
- 2. use primary sources critically and carefully.
- 3. respond to secondary sources and engage in historiographical debates.
- 4. appreciate the ways in which the expectations for writing change according to format and audience.
- 5. use the writing conventions appropriate to the discipline of history.
- 6. give and receive constructive criticism.
- 7. deliver effective oral presentations.

## The Role of Writing in this Course

In this course, you will engage in four different types of writing, each with a particular set of conventions and a different audience:

- 1. **Research paper based on primary sources.** The final product must be about 18 to 20 pages long, written for an audience of other historians. It must be of publishable quality indeed, I hope that some of you will consider submitting the final versions of your papers to journals for publication. This paper must be written in formal academic prose, with complete footnotes and a bibliography. Please note that you will be writing this paper in stages throughout the semester, with lots of opportunities for feedback and rewriting between each stage.
- 2. **Journal entries.** For most of this course, you will be writing weekly journal entries to reflect on our readings and on the process of researching and writing. The main audience for these entries will be yourself they will serve as a place for you to untangle ideas, think through research strategies and data, and even vent about the frustrations you encounter. The secondary audience for the entries will be me I will read over each entry to check that you are keeping up your journals and taking them seriously. In terms of format and style, journal entries may be less formal. They will be graded for content, regularity, and willingness to engage with ideas, rather than for stylistic concerns such as spelling and grammar. Even though errors in spelling and grammar will not detract from your grade, I hope that you will proofread journal entries nonetheless: proofreading will help you clarify your ideas, and this will ultimately improve your paper.
- 3. **Feedback to others on their writing.** As part of the ongoing process of rewriting and rethinking, you will help others with their papers and they will do the same for you. Each time a major part of the paper is due, you will write up comments to help other members of your writing group (I will assign you to writing groups once the semester is underway). Your main audience will be that of your peers, although I will also collect a copy of your comments in order to assess and help you with the important (if often overlooked) skill of offering useful feedback and constructive criticism.
- 4. **Free-writing during class**. Sometimes we will use part of our class time to think through issues and ideas by writing about them. I will not collect these writings, but I will sometimes ask you to read them aloud or to summarize them. Your main audience will thus be yourself, and your focus should be on exploring and thinking through ideas and arguments. As with the readings journals, free-writing will be a means to an end an important part of the writing *process* rather than an end in itself.

#### Required Texts

The only assigned textbook for this class is Judith M. Bennett, A Medieval Life: Cecilia Penifader of Brigstock, c. 1297-1344 (Boston: McGraw-Hill, 1998).

All other required readings for this course (including instructions on course assignments) can be found in the Coursepack handbook which I will distribute to you in class. Please bring the assigned pages of this Coursepack with you to class each week. I am also assuming that you have retained copies of *The Bedford Handbook* from your Writing 100 class and Mary Lynn Rampolla's *Pocket Guide to Writing in History* from Hist 270 and other history courses. If you do not have these books, I suggest that you buy or borrow copies – you will need them.

## Attendance Policy

Attendance is not required in this course, but it is very highly recommended. Much of what we cover will build on previous classes, and those who are absent will find it hard to keep up with what is going on. Absentees will also find that their class participation grade suffers. Attendance is particularly important since we meet only once a week and since so much of our course involves discussion and exploration of ideas that cannot easily be replicated from class notes.

## Academic Honesty Policy

I expect that you will complete all assignments in this course individually and independently, and I will refer any cases of suspected cheating or plagiarism to the Academic Affairs Office. I strongly encourage you to ensure that you are familiar with Moravian's Academic Honesty Policy, found in the Student Handbook. As this policy explains, it is possible to commit plagiarism without intending to be dishonest, but serious consequences result regardless of intent.

Let me clarify two particular occasions when it is legitimate (and even desirable) to use the help of others. First, while I expect that you will write all assignments on your own, I do encourage you to discuss with each other the ideas and arguments contained in our course, both within class and outside of it. For example, you might run into a friend in the library and start talking about how your paper is going. Perhaps, for instance, you are puzzled about how to interpret a particular primary source. Your friend, after listening to you, might make an observation or suggestion. As you write your paper, it is legitimate to explain and respond to that comment, as long as you do not claim the idea as your own. You might, for example, write something like, "In talking about this reading with [your friend's name], he/she suggested that this primary source might reflect [your friend's suggestion]. This makes good sense to me because..." In other words, signal clearly which things are someone else's opinion and which things are your own. You should also insert a footnote that acknowledges your debt to someone else's ideas or thoughts – by the end of the semester, you will almost certainly find that your work has been strengthened by suggestions from your classmates, and you should thank them accordingly. People often do this by adding a special footnote or endnote before their regular notes. Here's an example. Second, I encourage you to seek help with writing. It is perfectly legitimate to ask others to read over your paper and look for errors of spelling, grammar, and expression. You might also ask others to look over your written work and help you with paper organization and structure. I am happy to read drafts of papers, especially if you give me advance warning. I also encourage you to use the Writing Center. Again, it is good practice to insert a footnote in your paper in which you thank anyone who has read and commented on a draft.

<sup>&</sup>lt;sup>1</sup> I am grateful to Marianne Cutler, of East Stroudsburg University, for proofreading this syllabus for me.

One other thing to note about plagiarism: often people do not realize that it is possible to plagiarize from oneself. In other words, if someone was to turn in a paper that was identical or very similar in parts to a paper he/she had turned in for another class, this would constitute plagiarism. If you hope to work on a topic that you've already examined in another class, please talk carefully with me about it first. You may be able to expand part of a paper you've previously written, or take it in a different direction, but *this absolutely needs to be cleared with me before you begin*.

# Inclusive Language Policy

Moravian College policy strongly encourages the use of inclusive, non-discriminatory language in all academic writing and communication. For instance, rather than writing about "mankind," write about "people" or "humankind." Rather than use the term "he" when referring to a person in the abstract (as opposed to a specific individual), replace it with "they" or "he/she." This mindfulness about language reflects Moravian's commitment to a tolerant and inclusive campus community. I would be happy to answer any questions you might have about inclusive language or to work with you to find ways to make your language more inclusive.

#### **Evaluation**

Your grade for this course will be calculated as follows:

Journals (ten throughout the semester as indicated on the schedule below)	10%
Quiz (February 11)	5%
Historiographical Abstracts (due February 18)	5%
Paper Chunk 1(Wed February 23)	10%
Paper Chunk 2(Wed March 2)	10%
Paper Chunk 3(Wed March 16)	10%
Paper Chunk 4(Wed March 30)	10%
Complete Draft (Wed April 13)	10%
Final Paper (due by the date of our final exam)	10%
Paper Presentation (Wed April 25 and Fri April 27)	10%
Participation (including feedback to others)	10%

Please note: All late work is subject to a penalty of 10% per day. If you miss a deadline – even by 5 minutes – you will be penalized 10%; if the assignment comes in the next day, it will be penalized 20%, and so on.

Throughout the semester, you will write ten JOURNAL ENTRIES (10%), responding to the prompts listed on the schedule below.

The QUIZ (5%) on February 11 will be a multiple-choice test on all ten chapters of *A Medieval Life*, our reading for the first few weeks.

Your HISTORIOGRAPHICAL ABSTRACTS (5%) are due on February 18. You will submit at least five abstracts of secondary sources (in most cases, these will be books, book chapters from edited collections, and/or articles in journals). Each abstract should be at least ½ page single-spaced or a full page double-spaced. Each must identify (a) the author's thesis; (b) the sources he/she has used; and (c) the ways in which you think it will be useful for your paper.

Because we are approaching writing as a process, your writing throughout the semester is at least as important as the final product. Your grade for writing throughout the semester will be assessed according to the quality of the four five-page "chunks" of writing that you turn in on February 23, March 2, March 16, and March 30. Each PAPER CHUNK is worth 10% of your final grade. \*\*Please note that deadlines are on the Wednesdays prior to our Friday classes.\*\*

Your first COMPLETE DRAFT (10%) is due by noon on April 13. Although some polishing may occur thereafter, it should contain all major sections of your paper (including a clear thesis) and be well organized and written.

The FINAL PAPER (10%) should be 18-20 pages long and formatted in accordance with the *Chicago Manual of Style* guidelines. See Rampolla or the *Bedford Handbook* for instructions on what these involve. It is due to me via email on the day scheduled for our final exam.

Your Conference Presentation (10%) will take place during the last week of the course. It will consist of a 15-minute talk that outlines your thesis and the main conclusions that you reached in your work throughout the semester. Faculty from the history department, and any others who have been involved in the paper-writing process will be invited, and you are also welcome to invite family and friends. Students from 100- and 200-level courses may also be invited so that they can see what they, too, can expect to achieve in a few years!

PARTICIPATION (10%) is an extremely important component of this course. In order to help others write strong papers, you will need to give them the most helpful feedback possible. This means reading their papers carefully, thinking about their overall arguments and suggesting ways to improve or clarify these arguments, providing encouragement, and offering constructive critiques. Half of your participation grade will be determined by the quality of your written feedback to writing group members. The other half will be determined by (a) how well you accept constructive criticism, (b) your class attendance and participation, and (c) your in-class writing assignments.

# Class Schedule

Please note: we only meet on Fridays, but there are often assignments due (by email) by 12 noon on a Wednesday. I suggest that you make a note of these in your diaries/planners!

Fri January 21	Introduction
Fri January 28	The Peasant World I
1110 4114411	Bennett, A Medieval Life, chapters 1-3.
	Patrick Rael, "Research Papers: Keeping a Research Journal,"
	Coursepack [hereafter abbreviated to CP] 4-6.
	Primary Sources and Potential Research Questions, CP 7-9.
	Primary Source: Court Rolls, CP 10-15.
	<b>Journal 1:</b> First, please summarize the readings for today from Bennett in
	1-1.5 pages (double-spaced). Write this under the heading, "Reading
	Summary." Reducing these chapters to just 1-1.5 pages will certainly
	involve leaving lots of information out! I want you to identify the
	information that seems most relevant to you as you begin to plan your own
	project. Second, in something between ½ a page and a full page double-
	spaced, please set out your initial thoughts about what you might research for
	your paper. Head this section, "My Project." Look at Rael's suggestions on
	research journals. Questions you might consider: what topics and sources
	interest you most so far? Has the reading from Bennett suggested any
Week of January 1	potential topics to you?  Individual meetings with me about paper topics
to February 3	We'll schedule these at the previous class meeting.
Fri February 4	The Peasant World II
1111 Cordary	Bennett, A Medieval Life, chapters 4-6.
	Patrick Rael, "Research Papers: Paper Writing Steps," CP 16.
	Primary Source: Manorial Accounts, CP 17-19.
	<b>Journal 2</b> : First, please summarize the readings from Bennett in 1-1.5 pages
	(double-spaced). Write this under the heading, "Reading Summary."
	Second, continue your musings on your own project and where you think
	you might be headed under the section, "My Project" (½ - 1 page).
Fri February 11	The Peasant World III
	• Bennett, A Medieval Life, chapters 7-10.
	• Quiz on A Medieval Life (5% of grade)
	Patrick Rael, "Research Papers: Taking Notes," CP 20.
	• Primary Sources: Chronicles, Sermons, and Literature, CP 21-32.
	<b>Journal 3</b> : First, please summarize the readings from Bennett in 1-1.5 pages
	(double-spaced). Write this under the heading, "Reading Summary."
	Second, you should – by now – have a reasonable idea of what your own
	project will involve. Record your progress in refining questions and
	ordering sources under the section, "My Project" (½ - 1 page).

#### Historiography: The Use of Coroners' Rolls; Integrating Fri February 18 Historiographical Analysis in your Papers Selections from Barbara Hanawalt, The Ties That Bound: Peasant Family Life in Medieval England, CP 33-46. Barbara Harris, Review of *The Ties That Bound* in *Journal of Social* History, CP 47-49. Primary Source: Coroners' Rolls, CP 50-57. "Useful Feedback and Constructive Criticism," CP 58-59. **Historiographical abstracts** are due to me in class. Please submit at least five abstracts of secondary sources (in most cases, these will be books, book chapters from edited collections, and/or articles in journals). Each abstract should be at least ½ page single-spaced or a full page double-spaced. Each must identify (a) the author's thesis; (b) the sources he/she has used; and (c) the ways in which you think it will be useful for your paper (for instance, might it be a good comparison? Might you argue against the author's conclusions?). **Journal 4**: First, please summarize the readings from Hanawalt & Harris in 1-1.5 pages double-spaced (your total for both together should be 1.5-2 pages, not 1.5-2 pages each). Write this under the heading, "Reading Summary." Second, continue to muse on your own project and record the progress you have made your analysis of primary sources under the section, "My Project." **Paper Chunk 1** is due to me and to writing group members by 12 noon. Wed February 23 Fri February 25 Writing Workshop: Chunk 1; Historiography: The Use of Artistic Sources We will spend part of today's class workshopping your first paper chunks. The rest of the class will focus on an historiographical article about how we should use art as a primary source. Michael Camille, "Labouring for the Lord: The Ploughman and the Social Order in the Luttrell Psalter," Art History 10 (1987), 423-454, CP 60-99. **Journal 5** is due: Please summarize the reading by Camille in 1.5-2 pages double-spaced. Be sure to identify his thesis and the scholars with whom he disagrees. Wed March 2 Paper Chunk 2 and Initial Outline are due to me and to writing group members by 12 noon. Writing Workshop: Paper Chunk 2; Historiography: Cohesion and Fri March 4 **Community in the Peasant Village** We will spend part of today's class workshopping your second paper chunks. The rest of the class will focus on an historiographical debate. J. A. Raftis, "Changes in an English Village After the Black Death," Mediaeval Studies 29 (1967), 158-77, CP 100-109. • Christopher Dyer, "The English Medieval Village Community and its Decline," Journal of British Studies 33 (1994), 407-29, CP 110-132. "Initial Paper Outline," CP 133-134. **Journal 6** is due: Please summarize the readings for today in 1.5-2 pages (double-spaced) total. Be sure to identify each author's thesis and sources, as well as the places where they agree and disagree with one another.

March 7-11	Spring Break: No Class
Wed March 16	Paper Chunk 3 and Updated Outline are due to me and to writing group
	members by 12 noon.
Fri March 18	Writing Workshop: Paper Chunk 3; Historiography: Conviviality and
	Charity
	We will spend part of today's class workshopping your third paper chunks.
	The rest of the class will focus on an historiographical debate.
	<ul> <li>Judith M. Bennett, "Conviviality and Charity in Medieval and Early</li> </ul>
	Modern England," Past and Present 134 (1992), 19-41, CP 135-57.
	<ul> <li>Maria Moisà, "Conviviality and Charity in Medieval and Early</li> </ul>
	Modern England," Past and Present 154 (1997), 223-234, CP 158-
	69.
	Judith M. Bennett, "Conviviality and Charity in Medieval and Early
	Modern England – Reply," Past and Present 154 (1997), 235-242,
	CP 170-177.
	• "Introduction and Conclusion," CP 178.
	<b>Journal 7</b> is due: Please summarize the readings for today in 1.5-2 pages
	(double-spaced). Be sure to identify each author's thesis and sources, as
	well as the places where they agree and disagree with one another.
Week of March	No Class: Individual Meetings with Me (as scheduled in previous class)
21-25	• At least 24 hours before our meeting time, please send me an email in
	which you outline your latest plans for your project, list at least three
	questions you have for me, and explain where you plan to go with the
	paper chunk due next Wednesday. This assignment will count as
Wed Merch 20	Journal 8 and must be at least 200 words long.
Wed March 30	Paper Chunk 4 (Intro & Conclusion) and Updated Outline are due to me
Fri April 1	and to writing group members by 12 noon.  Writing Workshop: Paper Chunk 4; Historiography: Did Women's
TH April 1	Wages Increase More than Men's after the Black Death?
	We will spend part of today's class workshopping your introductions and
	conclusions. The rest of the class will focus on an historiographical debate.
	Sandy Bardsley, "Women's Work Reconsidered: Gender and Wage
	Differentiation in Late Medieval England," Past and Present 165
	(1999), 3-29, CP 179-205.
	John Hatcher, "Women's Work Reconsidered: Gender and Wage
	Differentiation in Late Medieval England," Past and Present 173
	(2001), 191-98, CP 206-213.
	Sandy Bardsley, "Women's Work Reconsidered: Gender and Wage
	Differentiation in Late Medieval England – Reply," Past and Present
	173 (2001), 199-202, CP 214-217.
	<b>Journal 9</b> is due: Please summarize the readings for today in 1.5-2 pages
	(double-spaced). Be sure to identify each author's thesis and sources, as
	well as the places where they agree and disagree with one another.
Week of April 4-8	No Class: Individual Meetings with Me (as scheduled in previous class)
	• At least 24 hours before our meeting time, please send me an email in
	which you outline your latest plans for your project, list at least three
	questions you have for me, and explain where you plan to go with the
	paper chunk due next Wednesday. This assignment will count as
	<b>Journal 10</b> and must be <i>at least</i> 200 words long.

Wed April 13	Complete (absolutely-the-best-you-can-make-it) Draft is due to me and to writing group members by 12 noon. Look at Rael's checklist:  • Patrick Rael, "Research Papers: Revising the Draft" and "Research Papers: Writing Checklist," CP 218-220.
Fri April 15	<ul> <li>Writing Workshop 5</li> <li>We will spend the whole of today's class focused on giving each other substantial feedback on the complete drafts. Please review again: <ul> <li>Patrick Rael, "Research Papers: Revising the Draft" and "Research Papers: Writing Checklist," CP 218-220.</li> </ul> </li> </ul>
Fri April 22	Easter Break: No Class
April 27 & 29	Miniconference (details to follow)
Wed April 4	<b>Final paper</b> is due electronically by 11am. Please do not assume I have received your paper until I send you an acknowledgement!